

# Travel Approval Form

**Department:** County Judge's Office

**Event Name:** 2025 Judicial Forum on Mental Health

**Location:** Austin, TX

**Event Dates:** August 14-15, 2025

**Purpose:** ☒ Required Continuing Education/Certification  
☐ Job Training  
☐ Other: \_\_\_\_\_

**Name of Attendees:**

Christopher Boedeker \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

<b>Court Decision:</b> <small>This section to be completed by County Judge's Office</small>
 <b>6-09-25</b>

## Required Documents Checklist:

**\*\* Same-Day Travel - Commissioners Court Approval is not required \*\***

### Overnight Travel

- ☒ Travel Approval Form
- ☒ Registration Information or Confirmation
- ☒ Itinerary, Agenda, or Breakdown
- ☒ Hotel Information, Confirmation, or Hotel Reservation Request Form

### For Out of State Travel, please also include:

- ☐ Cost Estimation Breakdown for Trip with Airfare, Rental Car, Meals, Hotel, Etc.
- ☐ Narrative as to why the Out of State Travel is necessary

**Signature of Elected Official/Department Head:**

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## Kayla Ramirez

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**From:** do-not-reply@county.org  
**Sent:** Thursday, May 29, 2025 8:57 AM  
**To:** Kayla Ramirez  
**Subject:** Confirmation

**CAUTION:** This email originated from outside of the Johnson County email system.  
Use care when opening links or attachments. Report suspicious emails.

Dear Ms. Kayla Ramirez,

Thank you for your recent online submission. Here are confirmation details for your records.

**Order Number:** 275800

**Order Date:** May 29, 2025 8:39 AM

**Bill To:** Ms. Kayla Ramirez

**Order Total:** 75.00

**Payment Method:** You will be billed for the balance due - Purchase Order Number CJO.

Item	Price	Qty	Total
2025 Judicial Forum on Mental Health - Hon. Christopher Boedeker When: Aug 14, 2025 - Aug 15, 2025 Where: Double Tree Austin, TX United States	75.00	1	75.00

*Registration option:* Jan 9, 2024 - Conference Registration-I agree to pay voluntary fee

<b>Item Total</b>	75.00
<b>Item Grand Total</b>	75.00
<b>Transaction Grand Total</b>	75.00

You may review your registration and event information at any time on our website by logging into your [Member Portal](#).

Additional information will be emailed to you soon. If you have any questions, please contact Education Services at (800) 456-5974.

**Texas Association of Counties**

This email was sent to [kramirez@johnsoncountytexas.org](mailto:kramirez@johnsoncountytexas.org).



# Judicial Forum on Mental Health

 August 14, 2025 - August 15, 2025      multi-day

 08:00 AM - 05:00 PM

 DoubleTree by Hilton Hotel Austin  
6505 N. Interstate 35  
Austin, TX 78752

 Contact Ashley Royer or Jackie Boone at (800) 456-5974.

[Contact Us](#)

[Registration](#)

## AGENDA

### Thursday, Aug. 14

8 a.m. - 5 p.m.: Registration Open



8:30 - 8:30 a.m.: Continental Breakfast



9:30 - 9:45 a.m.: Opening Welcome Remarks



9:45 a.m. - 12 p.m.: General Session



Noon - 1 p.m.: Lunch Provided



1 - 4 p.m.: General Session



4 - 5 p.m.: Rural and Urban Breakout Sessions





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Contact Us

Registration

## AGENDA

### Friday, Aug. 15

7 a.m. - noon: Registration Open



7 - 8 a.m.: Breakfast Buffet



8 a.m. - noon: General Session



Kayla Ramirez

**From:** DoubleTree by Hilton Confirmed <noreply@h6.hilton.com>  
**Sent:** Thursday, May 29, 2025 9:57 AM  
**To:** Christopher Boedeker  
**Subject:** Your Aug-14-2025 Confirmation #53315266

**CAUTION:** This email originated from outside of the Johnson County email system.  
Use care when opening links or attachments. Report suspicious emails.



**Join Hilton Honors**   
Get instant benefits by joining – for free.

## See you soon, Christopher Boedeker

Your reservation for Aug-14-2025 has been confirmed.

Confirmation #53315266



### DoubleTree by Hilton Hotel Austin

 6505 N Interstate 35  
Austin TX 78752-4346 US  
[Maps & Directions>>](#)

 +15124543737

**14** THU  
AUG

Check In: 4:00 PM

  
**1 Night**

**15** FRI  
AUG

Check Out: 12:00 PM



[Add to Calendar](#)

## Your Room Information

Guest Name:	Christopher Boedeker
Guests:	1 Adult
Rooms:	1
Room Plan:	1 KING BED

Your Rate Information	Mental Health Con
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Rate per night	
14-Aug-2025 - 15-Aug-2025	159.00 USD
Total for Stay per Room Rate	159.00 USD
Taxes	27.03 USD

Total price for Stay	186.03 USD
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 [Modify Your Reservation >>](#)

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